

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, Lakeshore Conference Room
August 15, 2018**

Board Present: Kluss, Lukas, Vasquez, Hildebrandt, Wyatt, Parrish, Trimberger

Board Absent: Pohlman, Rooney

Staff Present: Carlsen, Soodsma, Lemerond, Abts, Riesterer, Wasmer, Mirecki, Robinson, Perez-Ferrando, Parks, Meyer, Cook, Schetter, O'Connell

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Chair John Lukas at 3:02 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Oath of Office

In accordance with Section 19.01 of the Wisconsin Statutes, a printed copy of the oath of office was given to both Jim Parrish and Mike Trimberger who were sworn into office by Board Chair John Lukas. The documents were signed and notarized.

Public Input

No public input was provided.

Connections

The Board and President discussed ways in which they connected with the College and the community.

Approval of Minutes

IT WAS MOVED BY JOHN WYATT AND SECONDED BY ROY KLUSS TO APPROVE THE MINUTES FOR THE JULY 9, 2018 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Linking and Learning

Bridget Robinson, VP of Human Resources and Talent Development introduced new LTC team members. Sheila Schetter, Dean of Advanced Manufacturing, Ag, Auto, and Engineering provided information on MicroMatch Upskilling, which President Carlsen testified about before the U.S. House of Representatives Education and the Workforce Committee in July 2018.

President's Update

President Paul Carlsen provided an update on LTC operations and his activities.

Policy Governance

Board Policies I.A. and I.B. were reviewed with no revisions. The Board interpretations for policies I.A. and I.B. were acceptable. The Collaborations Monitoring Report was presented and in compliance with Board policies. The Board planned for their fall retreat scheduled for September 19, 2018 at Farm Wisconsin following their regular board meeting.

Consent Agenda

John Lukas asked for any requests to remove an item or items from the consent agenda. IT WAS MOVED BY ROY KLUSS AND SECONDED BY MIKE TRIMBERGER TO APPROVE THE CONSENT AGENDA INCLUDING: JUNE AND JULY 2018 PERSONNEL, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, AND FINANCIAL MONITORING REPORTS, ALONG WITH THE ANTICIPATED PAYMENTS OVER \$10,000 FOR 2018-19 WITH A CORRECTION ON THE JULY FINANCIAL CONDITION SUMMARY TO READ "LESS THAN" ON THE SECOND BULLET POINT RATHER THAN "MORE THAN". Motion unanimously carried.

Information/Discussion

The Summer District Boards Association Meeting held at NWTC was reviewed. John Lukas shared his experience at the ACCT Board retreat in Washington. Heidi Soodsma, Executive Assistant provided an overview of the Boards Advocacy Process. The November Board meeting date will be moved to November 14th due to Thanksgiving the following week.

Other

Board members and President had an opportunity to identify items for future board agendas.

Adjourn

IT WAS MOVED BY JIM PARRISH AND SECONDED BY JOHN WYATT TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 5:20 pm.

Respectfully submitted,

Lois Vasquez
Secretary/Treasurer